



केन्द्रीय भंडारण निगम  
**CENTRAL WAREHOUSING CORPORATION**

एक भारत सरकार का उपक्रम / [A Govt. of India Undertaking]

क्षेत्रीय कार्यालय :कोच्ची / REGIONAL OFFICE: KOCHI



REGIONAL OFFICE, MAVELI ROAD, GANDHI NAGAR, KADAVANTHRA P.O.  
ERNAKULAM-682020, [email-engg.rokochi@cewacor.nic.in](mailto:email-engg.rokochi@cewacor.nic.in), [enggrokochi@gmail.com](mailto:enggrokochi@gmail.com)

No. CWC/RO-Kochi/Engg./Kakkanad /2024-25/

Date: 06.05.2024

**SHORT NOTICE INVITING QUOTATION NO. 05Q/24-25**  
(Offline mode only)

Quotations are invited from the qualified Govt: Licensed agencies of appropriate category for “Preparation of Drawings along with other documents and submission of application for obtaining separate building number from local authority for godown No. IV, godown No. V at Central Warehouse, KINFRA–EPIP, Kakkanad, Kochi – 682 030”. Quotation forms, free of cost, can be downloaded from our website [www.cewacor.nic.in](http://www.cewacor.nic.in) up to 3.00 PM on 09.05.2024

The duly filled quotations placed in closed cover clearly mentioning the name of the work on the envelope shall be submitted to **Assistant Engineer (HOE), Central Warehousing Corporation, Regional Office, Maveli Road, Gandhi Nagar, Kadavanthra P.O., Ernakulam -682020 in person or through post up to 09.05.2024 at 3.00 pm.** The quotations will be opened on the same day at 3.30 pm in the presence of quotationers who may wish to be present. Quotations either by courier/registered post/speed posts would be received only up to the closing time i.e. 3.00 P.M on 09.05.2024. The corporation reserves the right to accept or reject any quotation in full or part thereof without assigning any reason.

**Attached:- Schedule**

**ASSISTANT ENGINEER  
HEAD OF ENGINEERING**

**TERMS AND CONDITIONS:**

1. The drawings should be prepared as per the bylaws of local authority/ Kerala Municipality Building Rules (latest version in force) for submitting the same to Local body for obtaining Building number.
2. The income tax and other taxes shall be deducted from the bills as per the statutory rules in force.
3. The building number application along with drawings duly signed shall be submitted to local Grama Panchayath **within 10 days from the date of issue of the work order.**
4. The agency has to pursue the matter with the local Municipal authorities and consult them to know about their exact requirements
5. Fees such as license fee and other mandatory payments to be remitted to local authorities will be paid by CWC separately.

6. Extra 3 sets of all the drawings and soft copy in CD should be provided to CWC apart from the drawings to be submitted to local bodies.
7. No advance payment will be made to the agency.
8. The rates are inclusive of GST if the Agency/ firm having GSTN. If the Agency do not registered with GST department, an undertaking in this regard should be enclosed along with the Quotation. **The quotationer must enclose copies of PAN, GSTN (if registered) and license from the State Government/statutory body.**
9. Initial Fire NOC will be arranged separately by CWC. However other mandatory clearance as required by the Panchayath authorities to be arranged by the consultant for which chalan fee if any required will be arranged by CWC separately on demand.
10. The time for execution of the work specified in the work order shall be deemed to be essence of the contract and the work must be completed within the specified period. If the contractor fails to complete the work within the specified period mentioned in the work order, the Competent Authority may at his discretion extend the date of completion and also consider levy of compensation as deemed fit based on the merit of the case.
11. Compensation for delay of work @ 1% per week of day to be computed on per day basis calculated on Contract Value of work or of the Contract Value of the Sectional part of work for which a separate period of completion is originally given.
12. Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10 % of the Contract Value of work or of the Contract Value of the Sectional part of work for which a separate period of completion is originally given.
13. **Payment Terms and conditions.**
  - (a) The Successful Bidder shall submit the bill(s) to the Corporation, mandatorily digitally signed through Bill Tracking System (BTS). It is to note here that No bills submitted other than through Bill Tracking System (BTS) shall be accepted.
  - (b) In case of abnormal delay in submission of bill (i.e. more than 30 days from the due date of submission, the Successful Bidder shall be liable for penalties on account of statutory default of GST laws, Income Tax and/or any other law time being in force. The decision of the Corporation in this regard shall be final and binding on the Successful Bidder.
  - (c) The supporting documents, as stipulated under the payment terms, shall also be required to be submitted along with the digitally signed invoice through Bill Tracking System (BTS).
  - (d) Additionally, The Successful Bidder shall submit the following information/ documents to the Corporation unless specifically exempted by the Corporation representative in writing:
    - i. Copy of the Permanent Account Number ('PAN') card issued by the Indian Tax authorities,
    - ii. Certified copy of the Certificate issued by Indian Tax Authorities, enabling the Corporation to make payments to the Successful Bidder after deduction of such taxes as per prescribed rate(s) in the Certificate.
  - (e) The Successful Bidder shall submit their bill(s) in the format prescribed as per GST Rules.
14. **Person Responsible for filing of returns / information to Government Authority and/or State Government/Local Authority: -**
  - (a) The Successful Bidder shall be responsible for filing all necessary Tax Returns

(including, without limitation, returns for Corporate Income Tax, Personal Income Tax) with the relevant Government Authority or State Government/Local Authority in accordance with all applicable statutory requirements and shall be responsible for providing all information requested by such Government Authority or State Government/Local Authority.

- (b) The Successful Bidder shall also ensure that its sub-contractor file such returns as stipulated by the relevant Government Authority or State Government/Local Authority and furnish such information as requested for by the relevant Government Authority or State Government/Local Authority.
- (c) The Corporation, with respect to the tax withheld from the Successful Bidder in accordance with this Clause, shall be responsible for filing the withholding tax returns with the relevant Government Authority or State Government/Local Authority, in accordance with applicable statutory requirements.

**Signature and Address of  
Quotationer:**

**Assistant Engineer ( HOE)**

**DISTRIBUTION FOR WIDE PUBLICITY:-**

1. Website [www.cewacor.nic.in](http://www.cewacor.nic.in).
2. Notice Board.
3. All the Warehouse Managers, Kochi Region.

Copy to: -

1. The RM, CWC, RO, Kochi.
2. DGM (A/cs), CWC, RO-Kochi.
3. Young Professional ( Sr. Project Engineer (civil)), CWC, RO, Kochi for information and necessary action.
4. The Warehouse Manager, Central Warehouse, Kakkanad.

**Name of work :- Preparation of Drawings along with other documents and submission of application for obtaining separate building number from local authority for godown No. IV, godown No. V at Central Warehouse, KINFRA–EPIP, Kakkanad, Kochi – 682 030.**

**SCHEDULE**

<b>Sl. No</b>	<b>Description of work</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	Preparation of Architectural drawings such as Plans, Elevations, sections of the buildings (godown IV and V), site plans/service/ location plan, etc. based on the approved lay out plan of CWC/ as per the Kerala Municipality Building Rules ( latest in force), taking required number of print outs of the drawings, affixing the signature of licensed Engineer of appropriate category/architect as prescribed by Govt: rules including <b>submission of the application(online/offline) along with the drawings</b> to Thrikkakara Municipality as per the requirement including obtaining all mandatory clearance as required except fire NOC, liasoning/follow up with all departments concerned, furnishing extra copies of the drawings if required complete as per the directions of the department. ( Note:- Necessary license fee and other mandatory payments to be remitted to Govt authorities will be paid by CWC separately)	One job	Per job		
	<b>TOTAL</b>				

**SIGNATURE OF THE QUOTATIONER WITH SEAL**

**ASSISTANT ENGINEER  
HEAD OF ENGINEERING**